

## COVIDSafe – Client Email Notification

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The following email is one we prepared for a hairdressing client of ours.

Please amend as required and use with your clients

Thanks for your booking and we look forward to seeing you at <insert date, time etc>.

We are committed to making sure you are 100% cared for and comfortable during your visit and want to reassure you that on top of our normal hygiene practices, we have implemented the following procedures as well as completing the COVID-19 Infection Control Course

1. Social distancing - <insert any specific practices you are adopting based on current social distancing requirements>
2. Compulsory Hand Washing – On arrival we will ask you to proceed to the hand washing basin to wash your hands. Paper towels are provided for drying your hands and can be disposed of in the bin provided under the basin.
3. Symptoms - If you are currently or have in the past 14 days, had fevers, a sore throat, a cough, or shortness of breath, your appointment will need to be rescheduled.
4. Reading Material - Magazines will no longer be available on the premises. You are welcome to bring your own reading material to your appointment. Laptops are allowed and complimentary wi-fi is available.
5. Towels and capes - all towels and capes are now washed in a 60 degree cycle as opposed to previously washing in 40 degrees. All towels and capes are also dried in the dryer on the highest heat setting. No capes or towels are ever re-used.
6. Sanitisation - all stations are sanitised after each client. The basin chair is also sanitised after each use. We use Viraclean, a hospital grade disinfectant approved by the TGA and has now been proved to be effective against COVID-19.

Thank you for your trust and support throughout this time.

Thank you for playing your part to stop the spread and flatten the curve.